

18 NCAC 07G .0108 CONFIRMATION OF NOTARY'S ACTIVE STATUS WITH THE DEPARTMENT

A manufacturer or vendor shall not deliver a physical seal to an individual claiming to be a North Carolina notary public until the manufacturer has:

- (1) obtained the commission number from the notarial commission certificate;
- (2) entered the commission number found on the notarial commission certificate into the search field in the Department's online notary confirmation tool;
- (3) compared the information returned by the Department's online notary confirmation tool to the information on the commission certificate to determine if there is an exact match between the commission certificate, the individual's order form, and the information returned by the search for:
 - (a) the name of the notary;
 - (b) the commission expiration date; and
 - (c) the county of the notary's commission; and
- (4) confirmed that the notary is in active status with the Department.

*History Note: Authority G.S. 10B-4; 10B-36(e)(2);
Eff. July 1, 2025.*